

Job Profile

JOB INFORMATION SUMMARY	
JOB TITLE	Intern
REPORTS TO	Director
FUNCTIONAL AREA	This position will work across a number of our key projects.
LOCATION	Johannesburg Office
ABOUT SARWatch	
<p>The Southern Africa Resources Watch (SARWatch) is a regional non-profit organisation, based in Johannesburg. SARWatch works for participatory, transparent and accountable utilisation of extractive resources in a manner that optimises transformative social and economic benefits and inter-generational equity, with sensitivity to environmental and human rights impacts in Southern Africa.</p>	
REQUIREMENTS	<ul style="list-style-type: none"> ➤ Commitment to SARWatch’s values ➤ Passionate about social justice. ➤ A degree in human rights or constitutional law, politics, international relations, economics, development, or a related field. ➤ An interest in the impact of mining activities on communities. ➤ An interest in resource revenue transparency. ➤ Motivated to work independently and as a member of a small team, and a demonstrated ability to use initiative and to take a proactive approach to work. ➤ Communication skills, including confidence to speak in public and with stakeholders. ➤ Exceptional English writing skills are essential. The ability to communicate in French or Portuguese is an advantage.

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	<ul style="list-style-type: none"> ➤ Relevant work experience (with good references) an advantage. ➤ Candidates with interest or experience in human rights, environmental protection and mineral resources governance are particularly encouraged to apply. ➤ Experience with Microsoft Office is an advantage.
RESPONSIBILITIES	<ul style="list-style-type: none"> ➤ Undertake primary and secondary research, and assist with project implementation as required. ➤ Work closely with the director and researchers to assist with the implementation of SARWatch projects in SADC. ➤ Assist with administrative tasks, working closely with the finance and admin office. ➤ Collect and organise materials for the Website. ➤ Engage in media and publicity work for SARWatch, as required. ➤ Engage in research writing, as necessary. ➤ Assist with the development of funding proposals and with compiling project reports, as requested. ➤ Engage in networking and raising the profile of SARWatch by participating in relevant workshops, conferences and stakeholder meetings. ➤ Provide ad hoc assistance to the general work of SARWatch, as and when required.
STIPEND	R7 000.00 per month
START DATE	As soon as possible
DURATION	12 months

To apply: Submit a short CV, a motivation letter, and an example of written work to recruitment@sarwatch.org by Friday 19 April 2019.

Only shortlisted candidates will be contacted for an interview. Interviews will take place in Johannesburg between 23-29 April.

For more information on SARWatch visit www.sarwatch.org

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www.sarwatch.org



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